

# Service Certificate

Certified that Shri/Smt.....Rank/Designation..... is working as regular employee in the office/Ministry of ..... He/She is an employee of Defence Service/CRPF/BSF/NSG/SPG/CISF/Central Govt./Autonomous Body/Public Sector Undertaking fully financed/partially financed by Central Govt. and his/her services are non-transferable/transferable anywhere in India.

As per service record His/her child name is ..... and date of birth is ..... and this one is his/her First/Second/Third child and children education allowance is reimbursable/not reimbursable for his/her above said ward.

It is also certified that during the past 7 years (up to 31.03.2017) Sh. .... been transferred ..... times (in figures and in words) from one station to another, the details of which are given as under:-

S.No.	Place From	Place To	Duration from (DD/MM/YY)	Duration to (DD/MM/YY)	Distance (km)	Transfer Order No.
1.						
2.						
3.						
4.						
5.						
6.						

**\*(transfer stay should not be less than 6 month)**

His families are residing at the below mentioned address:

Present Residential Address:

.....  
 .....

**Unit Address**

.....  
 .....

**Place  
Date**

**Sign.Of the Head of the office  
(With Name, designation and office stamp)**

**Complete address and Telephone No. of Office.....**